

Company Name Mid-Continent Group

Company Address 1437 S. Boulder Ave., Suite 200

City Tulsa State OK Zip 74119

Company Website <https://www.mcg-ins.com/>

Company Description

Mid-Continent Group underwrites specialty commercial insurance and contract surety products. Mid-Continent Group specializes in general liability, commercial auto, umbrella and inland marine coverages. With a long history of financial strength and stability, Mid-Continent Group is rated "A+" (Superior) by A.M. Best.

Representative Name Lacy Davis

Phone (918) 560-2787 Email Ldavis3@mcg-ins.com

Open Position Service Associate (Hybrid)

Description of Responsibilities

Perform a variety of routine to moderately complex policy administration tasks in support of the business within established production and quality guidelines. Tasks may include:
Review instructions from agent, underwriter, insured, broker, etc. to understand / determine what is needed to provide quotes, issuances, renewals, endorsements, etc.

Required experience

Candidate must have a high school diploma or equivalent and generally at least 6 months of office experience.

Location of the position Tulsa, OK

City Tulsa State OK Zip 74119

Salary Info Negotiable based on experience

Date Available 12 / 7 / 2023

How to inquire about this position:

Applicants may apply at <https://www.mcg-ins.com/about-us/careers> or by emailing Lacy Davis at Ldavis3@mcg-ins.com

Send Completed Form to sarah.ayars@targetmkts.com