

Company Name MS Transverse

Company Address 15 Independence Blvd

City Warren State NJ Zip 07059

Company Website www.transverseinsurance.com

Company Description

MS Transverse is a subsidiary of MSIG North America and part of MS&AD Insurance Group Holdings, one of the 10 largest P&C insurance companies in the world. Launched in 2018, MS Transverse serves as a P&C program carrier, partnering with reinsurers and program administrators.

Representative Name Kristin Cubberly

Phone (973) 718.4444 Email kcubberly@mstransverse.com

Open Position Statistical Reporting Analsyt

Description of Responsibilities

Required experience

Location of the position Forney, Texas / Remote

City _____ State _____ Zip _____

Salary Info 75,000 - 100,000

Date Available 06 / 09 / 2023

How to inquire about this position:

email to kcubberly@mstransverse.com

Send Completed Form to: Ray Scotto, Executive Director, TMPAA • Email: ray.scotto@targetmkts.com

Essential Functions

- Responsible for the day-to-day tracking of bureau and statistical reporting including the monitoring of web-based applications to ensure timeliness and quality of data reporting
- Collect and analyze statistical data to ensure validation and integrity of reported data
- Preparation and submission of a variety of routine and special reports required by regulatory, statistical and rate making bureaus
- Collaborate with company business segments to reconcile issues and respond to data inquiries
- Analyze statistical reports involving company assessments from boards, bureaus and associations
- Assist in the implementation and monitoring of compliance controls, compliance procedures, and operational processes
- Identify the cause of data errors and recommend solutions to improve performance of statistical reporting
- Monitor program administrators' compliance with data quality programs and recommend solutions to mitigate noncompliance
- Effectively communicate with regulatory entities, program administrators and third-party vendors
- Maintain advanced knowledge of insurance products and markets being served
- Professional development through The Institutes professional designations and continuing education program
- Willingly accept other related duties, as assigned
- Handle confidential and sensitive material

Essential Qualifications

- At least five (5) years of experience working in a similar role within the insurance industry preferred
- Experience in statistical reporting including knowledge of ISO, NCCI, WCIRB and other independent bureau reporting a plus (i.e, due dates)
- Associate or bachelor's degree preferred; High School Diploma or equivalent required
- Proficient with all Microsoft Office products (Excel, Word, Outlook, SharePoint and PowerPoint) and Adobe Pro
- Analytical thinker with strong conceptual and problem-solving skills including a critical eye for detail and a focus on producing a high-quality product
- Ability to work independently to identify problems and present solutions to management
- Excellent organizational skills and ability to prioritize and multi-task duties and projects in a fast-paced environment while adhering to strict regulatory deadlines
- Self-imposed standards of excellence
- Excellent verbal and written communication skills
- Ability to maintain a high level of professionalism and confidentiality