

Esther Mawi

Fort Worth, TX

<https://www.linkedin.com/in/esther-mawi/>

(682)320-5986

esthermawi@my.unt.edu

PROFESSIONAL PROFILE

Driven professional student pursuing a Finance degree. Previous employment in many different corporate settings developing hard and soft skills throughout the experiences such as risk assessments and project management. Seeking a summer internship for summer 2025 and 2026.

CORE COMPETENCIES

Communication | Integrity | Organization | Teamwork | Drive | Positive Attitude | Focused | Determined | Fast Learner

TECHNICAL SKILLS

Microsoft Word | Microsoft Excel | Lawson Program | Google Suite | OnBase Program |
Perspective Program | Language: Zanniat Chin (Conversational)

EDUCATION

Bachelor of Business Administration in Finance

University of North Texas, Denton, TX

GPA: 3.2

Expected Graduation Date: Fall 2026

ADDITIONAL EDUCATION | CERTIFICATIONS | TRAINING

LinkedIn Learning: 'PCI Compliance

Fall 2024

UNT Cybersecurity Awareness Training

Fall 2023

UNT FERPA Training & Ethics and Standards of Conduct

Fall 2023

EXPERIENCE

UNT Emergency Risk Management

September 2023 - Present

International Risk Management Specialist (Part-Time)

Denton, TX

- Created situational awareness report by researching online sources and identifying risk levels for natural disasters and global conflict
- Designed and formatted IROC summary case template and completed 50 IROC summaries for graduate students, faculty and staff traveling abroad on UNT business
- Created/researched safety, natural disasters, crimes and infrastructure for Mexico states and cities to develop an Excel report on risk levels
- Monitor travel registrations from faculty, staff and graduate students for risk level, providing invoices, insurance and resource information

Cook Children's

September 2021- August 2022

HR Department (Intern)

Fort Worth, TX

- Scan 300 employee relation documents and input within Perceptive to support Benefits and HRIS in transitioning into online system
- Validated employee credentials including degrees and certification
- Took initiative to inquire about getting experience in the Marketing Department and supported in creating 5 illustrations for books and notecards using Adobe

Pinnacle Bank

August 2018 – June 2020

Bank Operation Associate (Intern)

Fort Worth, TX

- Organized and filed 500 confidential documents to convert to digital format
- Completed office administrative tasks as needed

LEADERSHIP | CAMPUS | COMMUNITY INVOLVEMENT

Media Team Leader, American Myanmar Mission Church

Spring 2023 – Present

- Developed and expanded the media team, supervised multimedia projects, and enhanced social media presence, resulting in increased followers and engagement.
- Oversaw photography, filming, and marketing material creation, actively participating in these tasks and successfully increasing equipment inventory.

Candidate, Beta Alpha Psi

Fall 2024 -Present

- Participate in weekly meetings with Accounting Firms, developing networking and communication skills with industry professionals